



Department of Modern Office Mgmt.

S. no	Laboratory name	Equipments installed	Software Used
1	Typing Lab	44 Intel (i7 2600)Computers	MS Office , Tally, etc.
2	Repro-Graphy	Photo Copy Machine (1)	N/A

Well Qualified Exports & Training Staff Details :

S. No	Name
1	Mr. P.C Mehra
2	Mr. N.K Joshi
3	Smt. Chitrlekha Das
4	Mr. S. S Rawat